



**EMBASSY OF THE PHILIPPINES
Consular Section
Paris**

**SERVICE REQUEST FORM
FOR COUTUME**

4, hameau de Boulainvilliers
75016 Paris, France
Trunkline : 01.44.14.57.00
Fax : 01.46.47.56.00
Email : ambaphilparis@wanadoo.fr
www.philembassyparis.com

NOTE: RELEASE / TURNAROUND TIME FOR ALL SERVICES IS 5 WORKING DAYS FROM THE DATE OF APPLICATION. REQUESTS FOR EARLY RELEASE ARE NOT ENTERTAINED EXCEPT FOR MERITORIOUS REASONS.

DATE OF RELEASE

Request for a **CERTIFICAT DE COUTUME** for (please check) **MARRIAGE** / **PACS**.

Instructions:

1. Please fill out all the required fields below. This Service Request Form is good for one applicant who is a Philippine citizen. If both parties are Philippine citizens, each should make a separate request.
2. Submit all of the following requirements:
 - a. Two photocopies of the data page and back page of the passport of the Philippine citizen
 - b. Two photocopies of the passport or ID card of the foreign citizen
 - c. One passport size photo of each party
 - d. Payment of €25 per Certificat de Coutume (Forms of payment accepted: cash for personal applications, and Mandat Cash or Company check for applications by mail)
 - e. Mailing option (if you wish for the Certificat de Coutume to be sent directly to your address)
 - i. Send an additional €7 for mailing fee and a self-addressed empty envelope OR
 - ii. Send a self-addressed empty envelope, with postal stamp

FULL NAME OF PHILIPPINE CITIZEN		
ADDRESS IN FRANCE		
CONTACT NUMBERS		
ADDRESS IN THE PHILIPPINES		
OCCUPATION		
PASSPORT NUMBER	DATE OF ISSUE	PLACE OF ISSUE

FULL NAME OF FIANCÉ/E		
ADDRESS IN FRANCE		
CONTACT NUMBERS		
ADDRESS IN THE PHILIPPINES, <small>if applicable</small>		
OCCUPATION		
PASSPORT NUMBER	DATE OF ISSUE	PLACE OF ISSUE

This space is reserved. Do not write anything below this line.

SERVICE NO.: _____ O. R. NO.: _____ FEE PAID: € _____ DATE PAID: _____	DOCUMENT RECEIVED BY: _____ Printed Name over Signature DATE DOCUMENT RECEIVED _____
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